



Privacy Policy 2018

As many of you may be aware, on 25 May 2018 most processing of personal data by organisations will have to comply with the General Data Protection Regulations. (Known as GDPR)

We care about the way we handle our supporter's details, we have never nor will ever sell or share donor, volunteer or adopters data with third parties, nor do we wish to contact anyone without their consent. We NEVER cold call and ask for donations or subscription over the telephone.

However we are currently reviewing and updating how we collect, store and use personal data in order to ensure we will abide by the new regulations.

Unless you tell us not to, we have decided to use our rights on the new legislation to use the "Legitimate Interest" on ground for sending you direct mail. This means that we will aim to keep you updated on our work, as we have always done as we expect that you would want us to do so. If you **DO NOT** wish to be kept informed by us, please notify us and we will remove you from ALL communications from us.

From time to time, we would like to post you news updates about our work, kennel news, and how you can support us, including fundraising activities and events. **Unless you have requested that we do not send** any mailings, we will continue to do so.

Celia Cross Greyhound Trust has always taken Data Protection seriously and we take every precaution to make sure your details are safe.

In some circumstances it is necessary for CCGT to give relevant staff and volunteer access to your personal information, i.e. for assistance in fundraising activities, help with maintenance or setting up at Events. This access is only granted the very minimum of detail to the small amount of trusted people, necessary for them to make contact with you as you have previously requested able to do so. We require all our staff & volunteers to comply with strict rules to protect the information you have given us.

The details we would usually keep on record from you again we use under "legitimate Interest" As most of our details have been given to us by our supporters themselves. We never use outside parties to purchase or gain anyone's data.

What Details do we hold,

- Contact details including, Name, Address, telephone numbers & email address.
- Bank account details if you have a standing order.
- The Gift Aid declaration that you have signed to allow us to claim

- Your areas of Interest and reasons for your support to the charity.
- Date of birth (This information is taken for volunteer details only)
- Next of kin details (This information is taken for volunteers only)

- **Reasons why we would keep details.**

Information collected during the adoption process, upon filling out the pre adoption questionnaire.

- Information about your dog that you have adopted, including their behaviour, medical conditions and treatments
- To carry out home visits as part of the adoption process
- We register you as the new owners with the microchip databases.
- For rehoming and to follow up with you about your rehoming enquiry
- To provide you with full rescue back up and aftercare once you have rehomed your dog from us.

How the law applies to Celia Cross Greyhound Trust use of personal information

CCGT will only use your personal information to contact you if we have:

Legitimate Interest to do so in order to support our charitable purposes. Our use will be fair and balanced and never unduly have an impact on your rights.

Consent We have previously asked you and have a record of recent consent for us to do so.

Contract The area that we can only fulfil by using your personal information for a specific purpose. e.g. Adoption of one of our dogs, to send you an item that you have requested or purchased.

Legal obligation to use or disclose information about you, e.g. we are required by law to keep records of gifts that are given to us with Gift Aid for 6 years; and we are compelled to disclose information relating to incidents involving dangerous dogs for insurance purposes under the Dangerous Dogs Act.

Vital Interest In rare situations, such as an accident or medical emergency, we may have to share your personal details with the emergency services if it is essential for saving a life. After the emergency, we will always try to inform you about how we had to use your information in that situation.

If you would like to know what details we hold on you, and/ or would like to be removed from our database please call us on 01483 222 832 or email info@celiacross.org.uk